

## ***Reimbursement Expense and Mileage Sheet***

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<b>SUBTOTALS:</b>		
<b>TOTAL AMOUNT DUE:</b>		

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You may request reimbursement for expenses incurred while working on a voluntary basis for the Wisconsin Cervid Farmers' Foundation (WCFF). Paid employees may not be eligible for reimbursement.

Receipts **MUST** be attached to this form.

A full day of WCFF work is required for each night of hotel expense to be reimbursed.

Meals may be reimbursed up to these maximums per meal: breakfast \$3, lunch \$5, dinner \$7.

***9/13/23 it was voted by the WCFF Board to pay volunteers \$.50/mile or \$.65/mile for pulling the trailer for outreach events such as trade shows.***

**Emma Gehring, 1968 County Rd. E, Baldwin, WI 54002**